

U of U Postdoctoral Association Board Meeting

12:00 - 1:00 PM on December 6, 2016

HSEB 5100A

Attendance: Natalia Torres (CVRTI), Jennifer Mabey (Graduate School), Marta Szulik (CVRTI), Suvendu Biswas (College of Pharmacy), Chris Tracy (CVRTI), Heather Clifton (VA), Lars Laurentius (Nano Institute).

Absences: Daniel Mendoza (Atmospheric Sciences/GCSC), Jennifer Nichols (Orthopedics).

Agenda

- 12:00 pm Approve minutes from last meeting [5 min]
- Minutes approved.
- 12:05 pm Lunch & Learn [10 min]
- November 8 L&L - Writing Faster and Better - Workshop led by Francine Mahak, from the Graduate Career Counselor, Career Services (47 RSVPs, 43 attendees)
 - January 26 L&L (Thursday) - Review process for Postdocs
Confirmed Panelist:
Dr. Way, Research Professor, Utah Vascular Research Laboratory, Internal Medicine/VAMC
Dr. Minteer, Professor of Chemistry and Materials Science and Engineering University of Utah and Technical Editor from the Journal of the American Chemical Society (JACS)
Dr. Sanguinetti - Associate Director, CVRTI and Professor of Internal Medicine (Division of Cardiovascular Medicine), University of Utah
 - Topics for Feb/Mar/Apr L&L
 - Future of L&L summaries
- November lunch & learn was very successful and we should repeat this workshop next year.
 - The January lunch & learn organization is progressing nicely and we have 3 panelists confirmed.
 - Moving forward we need to decide on new topics for February, March and April. Mary-Anne Berzins can potentially host a workshop on improving presentations for job interviews.
 - We could contact Francine Mahak from Career Services to see whether she is open to do more workshops potentially on biosketches including career goals for grant writing for NIH or other funding agencies.
 - We should also host a lunch & learn on CV and Resume writing. Potential panelists: Gary Schoenwolf, other names?
 - What can be done to expedite or divide the work involved in providing lunch & learn summaries. We will discuss this next meeting, potentially creating a new board position to be dedicated to this task or having a different board member each month assigned to this task.
- 12:15 pm Winter Social [10 min]
- Times Preference – Poll results in next page
 - Advertising
 - Food options

- The two dates that everybody is available: Sat 21 or Sat 28, January 2017.
- Since the Chinese New Year falls on the 28th, we will hold our social on January 21th at the Gallivan Center.
- We will provide cookies.
- Pricing includes skate rental
Adults: \$9
Children 4-12 & Seniors: \$8
Children 3 & under: Free
- However, a Groupon is available, which would bring the price down to \$5.50 per person.

12:25 pm Ski discount - Marta Update [10 min] (survey responses in next page)

- The Canyon/Park City resort will provide vouchers for each pricing period and we are asking for approximately 100 vouchers for each period. The pricing will vary significantly depending on the pricing period. Jennifer has agreed to have these vouchers available for pick-up in the office of postdoctoral affairs and at the lunch & learn seminars as well.
- We will have a sign-up sheet, which will require their name and UnID at the time of pick-up.
- We should provide more information on this via email as soon as the vouchers become available.

12:35 pm Website update [15 min]

- The website draft is a significant update to the current one. We have to make sure that we conform to the University policy in regards to website design/format. We will address the compatibility and how to integrate the draft with the new U of U platform.
- In order to have new photos of the work environment at the UofU, we could host a photo competition as part of the launch of the new website. This can be discussed at the next meeting.

12:50 pm Additional Points of Discussion [10 min]

- Possible day change in the next semester for board meetings and L&L
- Postdoctoral Appreciation Day 2017 – updates
- We will change our board meeting schedule starting in January to Fridays from 12-1pm. The lunch & learn schedule will change to Wednesdays at noon.
- January 13th, 2017 is the date for the first board meeting and January 26th, 2017 for lunch & learn. In February, the lunch & learn schedule will move to the 3rd Wednesday.

1:00 pm Summary of Assigned Tasks & End of Meeting

Next Meeting: 12:00 - 1:00 PM on Friday, Jan 13, in HSEB 5100A (date may change)
Documents Sent: Agenda, Minutes from November Meeting